VICTORIAN
CHURCHES
FOOTBALL
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RESPECT
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INCLUSIVITY

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Fixture Change Request

FORM 7

REQUEST PROCESS

The VCFA has introduced a flexible fixture change request process to allow clubs to coordinate together to initiate changes to a fixture.

For a fixture change to occur, both clubs must agree to the change 21 days before the originally fixtured match. Final agreement must be sent to the VCFA Operations Team for final approval and to coordinate the change on the game day system and ensure referee availability.

The club initiating the change request must coordinate the process, including completing and returning this form to the VCFA. For further clarification, refer to Match Rule 4.11.

Changes can only be to a Friday night, or alternate time on a Saturday, during the same round.

Initiating club and team name	
Receiving club and team name	
Initial fixture *(*round, date, time*)*	
Fixture change request *(date, time)*	

CONSENT

By signing this form, both clubs have agreed to the above change to the initial fixture to the fixture change request.

Signed	*Name*	*Signed*	*Name*
Initiating Club President		*Receiving Club President*	

Once completed the initiating club must send this form to the General Manager (gm@vcfa.org.au) and Operations Manager (om@vcfa.org.au), to receive final approval of the change of fixture.

VCFA Approver (name)	*Date*