VCFA Complaint Form

This form is to be completed when referring a matter or incident to the Judicial Tribunal.

1. All items included in this form must be completed prior to a matter being brought to the Tribunal.

2. The powers of the Judicial Tribunal are outlined in *Addendum D, Subheading 3* of the VCFA Match Rules.[1] These powers include appeals and investigations.

3. The party referring this matter acknowledges that a fee of $200 will accompany this form and will be added to the next club payment schedule. This fee may be waived at the discretion of the Tribunal. No fee is applicable if referred by the match review panel or by the VCFA.

4. Interested clubs are to be informed of the specifics of any allegation and given a reasonable time to respond.
   Match Cards and a Referee report are to be included in all matters where relevant.

Item	**Details**
Party referring this matter: *Club, Match Review Panel, Referee*	
Representative of Party submitting this referral: *Name, Position, email and phone*	
Referee details *(where known/relevant)***:** *Name, email and phone*	
Respondent details: *Club entitled to respond if the outcome of a referral will directly apply to that club, its players or spectators*	

[1] 3.1. The Judicial Tribunal will, for all VCFA competitions:
a) Hear any appeals relating to decisions of the Match Review Panel;
b) Investigate any red card or other incidents that the Match Review Panel decides require further investigation;
b) Investigate any reports from Referees or Match Stewards regarding behaviour of spectators, coaches or club officials;
d) Investigate any reports from Clubs and may impose penalties on clubs that in the opinion of the Tribunal make vexatious or petty reports.

Matter being referred. *Here set out briefly the decision or incident being referred.* *Please attach any detailed statement for the tribunal.* *This statement will be provided to the Respondent (if applicable).*	
Contact details of players or other parties involved: *Name, email and phone*	

Acknowledgement:

Name _____ _____ Signed _____

Date ____ / ____ / _____